**BUCPS Meeting**

**Monday, November 27, 2017**

**Jean Vanier School Library**

**Meeting Minutes**

**In Attendance**

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| Clayton StarkoChristine KopeJordan GulayetsJennifer LychakAndrea Nykipilo | Jen StavLesia PohoreskiPeter RachmistrukVlodko BoychukOksana Cokan |  |

**Proceedings**

* Clayton Starko opened the meeting at 7:05pm with a prayer.
* Minutes from the previous meeting, held September 18, 2017, were circulated via email prior to our current meeting and hard copies were made available tonight.
	+ **Motion:** Jennifer Lychak moved the meeting minutes be adopted as presented. Seconded by Jordan Gulayets. All in favour. Motion carried.

**Old Business**

* 4/8/11 – There has been some discussion to changing this event to a 4/8/12 event. Clayton advised that we purchased an ad in the Nutcracker performance and it highlighted that the Sherwood Park bilingual program runs from Sadochok to Grade 12. Vlodko B. advised that there were 6 students last year who completed Grade 12 because of the post-secondary path they were taking. The University of Alberta doesn’t require 30 level Ukrainian, but Grant MacEwan and Concordia do. In the Edmonton Ukrainian bilingual program, there is no option not to complete Grade 12. Why are we different? It was also brought up that with any other bilingual class (German, French, etc.), you require a 30 level course. There is a feeling that because the 30 level course is optional in Sherwood Park, then kids do not take it. It’s the outlook of if they don’t have to, they won’t. There could be pitfalls either way with moving the program in this direction. There may be some dissatisfaction for a couple years as there is with any change until everyone gets used to the idea. Peter R. suggested to grandfather this in – give a window of 2 years and notify students/parents that we won’t be acknowledging Grade 11’s at the celebration anymore, only Grade 12’s. It was suggested that Clayton and Vlodko meet and then move towards a meeting with ABJ admin to discuss this. There may also be some benefit to putting together a Sub-Committee comprised of the UK Coordinators, Vlodko B., and a parent from the high school.
	+ **Motion:** Andrea Nykipilo moved for BUCPS to start conversations initiating that the Ukrainian Bilingual program in the future will be completed with the 30 level (Grade 12) course. Seconded by Christine Kope. All in favour. Motion carried.
* Stationary – Clayton has a meeting with Keen Creative on December 5th at 1PM to finalize numbers. The focus of the project will be bringing in new families and registrants into the Sherwood Park Ukrainian bilingual program. This will include the Little Orchard Sadochok Preschool as well. Clayton will report back.
* ADmazing Fundraiser – A big thank you to Shannon Lozowy for heading the fundraiser this year. The fundraiser was a great success raising $2405.80 for BUCPS in addition to $1201.13 being forwarded to the JV PSC.
* Fall Zabava – Great attendance this year (69 adults, 55 youth and 13 children). There were many silent auctions items – thank you to all who donated. Lessons learned this year was that we need to ensure we have door prizes set aside. Also, this will be the last year for using Roman as a DJ. Will need to look at someone new for next year. Next year will be of our 3rd and final year of the contract with Ardrossan. As the hall costs $1000, we may want to look at another venue moving forward. Lesia questioned whether we are locked into the same date or whether there is flexibility on the date the hall is used. Perhaps it could be used for another purpose? Clayton and Jordan to check. Overall profit made from the Zabava was $1095.53.
* St. Mykolai – Thank you to Andrea Nykipilo for spearheading the event again this year and to the UK Coordinators for their assistance. Thanks also to the JV PSC for providing an honorarium towards the event. It will be held on December 5th and 6th. Tuesday, December 5th St. Mykolai will be at JV in the morning and St. T’s/ABJ in the afternoon. Wednesday, December 6th he will be at JV for the remaining classes in the afternoon. Andrea advised that she was able to stay on budget and Colors was able to fulfill the ornament order this year, even though it was almost double to what we ordered last year. Andrea will provide a summary of costs to BUCPS and PAC with receipts for reimbursement.
* Taste of Ukraine Fundraiser – Order sheets went out. There was a small error on the Cheese Crepes/Nalysnyky price – Jennifer to send out corrected form to BUCPS families and the schools. Tuesday, December 5th is the deadline to have orders in to schools. Pick up will be on December 19th from 1-6:30PM in the JV front entrance. BUCPS is looking for 3-4 volunteers. Jen Stav volunteered for a position after 3pm. Jordan to follow up with her.
* Ukrainian Christmas Activities – There was a discussion about this at the BUCPS ad-hoc meeting on November 11. There was a motion that BUCPS will support up to a maximum of $250.00 per school for Ukrainian Christmas related activities with the understanding that BUCPS will receive formal recognition for their donation. School representatives at the meeting were made aware of this.
* I-Pads – Pani Cokan submitted a request for 10 additional I-Pads at JV. Clayton advised that we will discuss as an Executive and report back. Pani Lesoway has a meeting with Peter to review their set up. Clayton advised that Gordon Marshall was to get him an IT contact by Wednesday, December 6th. Clayton to follow up.
* Ukrainian Dolls – Angela Ewaskiw is heading up this project for Kindergarten this year. They met on Friday, November 24th to do initial cutting and stuffing. Andrea N. and Jen S. were also involved and said that the group was very engaged and it was the greatest turnout they’ve seen. They will submit receipts as they come in. Jordan advised there is a $1300 budget. This year there will be 25 dolls made. 20 students (10 boys, 10 girls), and 5 for admin staff. They has purchased most materials and there is just embroidery costs to come. BUCPS is looking to seek clarification on who for staff in the past has been given a doll at the end of the year. Lesia P. advised that in the past, dolls were given out to permanent contract staff in the district.
	+ **Motion:** Christine Kope moved that Ukrainian dolls be given out to permanent full-time contracts and new admin staff. Seconded by Jen Stav. All in favour. Motion carried.
* JV Website – Jennifer Lychak met with Simone Dubuc (JV Secretary) to update the BUCPS information on JV’s website as it was very outdated. Jordan suggested we look at the possibility of updating the other school’s websites as well. Jenn to touch base with St. T and ABJ about this.
* SUBA Funds Request – Clayton advised BUCPS received a cheque for $5000.00. Peter R. submitted the request, SUBA provided the funds to BUCPS as a vehicle to distribute to the school. Moving forward, BUCPS will submit all requests to SUBA. Peter R. to provide BUCPS with a letter outlining how the funds will allocated at St. T’s or a breakdown of what resources will be purchased.

**Administration Reports**

* Jean Vanier – Oksana Cokan reported on behalf of JV staff. Her class has started a tradition with the Grade 4’s at St. Martin’s where they write letters to each other throughout the school year. So far they have done it twice this year. Last year the Grade 4’s went to St. Martin’s in May to meet up with the students they were writing to and also they provided a little lunch. Pani Cokan asked whether BUCPS would support the costs associated with St. Martin students coming to JV (bus and lunch costs). She will submit a Funds Request for this project. JV donated 26 shoeboxes for the Shoebox project. The Grade 3/4’s led the Holodomor presentation during assembly this week. The Grade 3 and 4’s will be going to Roger’s Place on Saturday, December 2nd for the Sing for Santa. There will be 2 Christmas concert performance this year, one at 1:00PM and the other at 6:30PM. The Grade 1-4’s will be caroling to residents at the Capital Care Strathcona Centre January 11th. Looking for BUCPS to cover bussing costs as this has been a tradition for 8-9 years. There has been some planning with regards to a Feast of Jordan celebration. Pani Cokan would like to invite Bishop David and Father Rendy to bless water. JV could then distribute to St. T and ABJ students or they could attend if it works with their scheduling. Tentative date is January 19th.
* St Theresa – Lesia Pohoreski and Peter Rachmistruk reported on behalf of St. Theresa staff.
	+ Our students participated in the Shoebox Campaign. They also created cards and letters for the children.
	+ Caterina R. and Luba E. from St. T’s and Lesia Lesoway from JV attended the national Ukrainian Language symposium held in Saskatoon , October 13-14. Thank you BUCPS for the financial support. There were representatives from Saskatchewan, Manitoba, Ontario and Alberta. Collaboration between all the provinces and are working on implementing CEFR - Common European Framework Reference, website for teacher sharing Ukrainian resources, and development of assessment tools for Ukrainian.
	+ Our Ukrainian teachers had a collaboration day with St. Martin’s Ukrainian bilingual program. The day was spent learning about their guided reading program. Basically they have translated the Raz Kids books into Ukrainian ones. Our staff is now well into the planning stages of how we are going to incorporate this with our grade 5-8 students. Special thanks to St. Martin’s school for making us all so welcome, and opening up their resources for us.
	+ Classes are beginning to put together items for our Ukrainian Christmas concert which happens every 2 years. This will be held on Tuesday, January 23rd at Festival Place. This is going to be a fundraiser for Valeda house – our district wide project. The grade 8 class has taken the lead in organizing the concert program. More information will come. As part of a collaboration with the community and our school, Viter Ukrainian Folk choir will be performing a set during this show as well.
	+ We also have a student teacher right now in the school, Paul Olijnyk. He is already in Week 6.
* Archbishop Jordan – Vlodko Boychuk reported on behalf of ABJ. “During this 1st Semester, I am teaching Ukrainian 9-10 class (24 students in total). It is offered every day, as this is a full credit course. Next Semester, I will teach every day UKR 20 course (12 students in Grade 11) and Ukr Religion 9 / Ukr Creative Arts 9 courses (every second day). This is a great arrangement for Grade 9 students, as they will be using Ukrainian language every day of this school year.

Our past and upcoming activities:

* + Successfully completed 2017 Ukraine Shoebox Project, which was done in conjunction with all 3 Ukrainian Bilingual schools. Thank you, BUCPS, for helping us send out emails to all the parents.
	+ On Thur., Nov. 30 @ 12:30 pm we will be hosting at ABJ Chapel a Holodomor Famine-Genocide Prayer Service (Панахида). Ukrainian Catholic Bishop David Motiuk, Fr. Rendy Y. and Fr. Slavko D. will preside over this Prayer Service. We have invited EICS Trustees, Superintendent and EICS Board Office officials.

Vlodko asked BUCPS whether we would be interested in getting KONTAKT to cover this event. Vlodko to submit a Funds Request form.

* + Waiting for a visit from Sv. Mykolai on Tues., Dec. 5.
	+ We are exploring a possibility of taking Ukr 9-10 students on a field trip to see an Iconography exhibit “Images of Faith, Hope and Beauty” organized by the Kule Folklore Centre. If it’s finalized, we are hoping that BUCPS will cover bus costs.

Vlodko to submit this as well on the Funds Request form.

* + Planning to go caroling with ABJ Ukrainian students Sat., Dec. 23 and/or Fri, Jan. 5, 2018. Last year it was a lot of fun, so students are asking to do it again. Looking for houses, who will accept Ukrainian carolers.

Jennifer to send out email to BUCPS families with Vlodko as the contact point.

* + In Feb.-Mar. 2018, I would like to invite Fr. Jim Nakonechny for a Byzantine-style Iconography Workshop with Grade 9 Ukrainian students. I am hoping BUCPS will cover workshop expenses.

Vlodko to submit this as well on the Funds Request form.

* + Finally, we are exploring a possibility of organizing a trip to Ukraine in 2019. Options: 1) Spring Break or Summer; 2) only Gr. 11-12 students or Gr. 9-12 students; 3) if it’s a Summer 2019 trip then we can open it to family members, as it will not be EICS organized trip. We are still in consultation stage with students and parents.

Lesia suggested using Vince from Cobblestone Tours to organize. Lesia and Peter also advised that under EICS, they cannot do trips out of country any longer.

**Treasurer’s Report**

* 2017/2018 Budget Finalized - Jordan distributed hard copies of the finalized budget. There was an increase in a few numbers from the draft one circulated prior.
	+ **Motion:** Jordan moved that the budget be accepted as presented. Seconded by Oksana Cokan. All in favour. Motion carried.
* 2016/2017 Audit – Audit was completed on October 20, 2017 with Andrea Kowalchyk and Lori Lewyta. There were no issues raised. Thank you on behalf of BUCPS to Andrew and Lori for their time and effort with the audit.
* Signing Authority – Forms were submitted to the bank with the current Executive information and signatures.
* Executive Update with AGLC – Paperwork submitted as well for the new Executive for AGLC to update their records.
* Current Account Balance – Current account balance is $40,754.70. The Casino account balance is $16, 492.44.
	+ **Motion:** Jordan moved that his report be accepted as presented. Seconded by Andrea Nykipilo. All in favour. Motion carried.

**Committees**

* Advertising/Communications/Website – Keen proposal was discussed in Old Business under Stationary. Was brought to the table whether BUCPS wants to advertise on CFCW or have KONTAKT come to film during the Christmas season. Clayton waiting to hear back from KONTAKT, so far no one coming to record anything. Clayton to follow up with KONTAKT. Lesia offered to send an email to CFCW regarding Sviat Vechir.
* Sadochok – Crystal Wujcik submitted an electronic report as she was unable to attend.
	+ We have 10 kids registered and a new child potentially will be joining the class in December.
	+ New teacher’s contract included a 3 month probationary term. We have extended her probationary period by another month, as some items need to be addressed.
	+ Ordered ‘Learning with Out Tears’ program, teacher’s guides, and Matman resources for the program.
	+ Will be giving Kelly Rusnak and Amanda Ferdycz a thank you gift for all of their hard work for the last few years running the program.
	+ Sadochok is interested in a BUCPS website update, as we are in need of more promotions, to build future enrolment.

**New Business**

* UBLA Funds Request – Was supposed to be submitted in October, we may have missed the deadline. Clayton reported that we need a contact there to get more information. Lesia had volunteered to attend the meeting on behalf of Danielle but received no information about it. Danielle is out of the country so cannot be contacted. Shelley Borowski may have past information about this. Clayton to follow up with her.
* Pani Baugh’s Maternity Leave – Clayton brought to the table that BUCPS wants to help out in any way we can with regards to hiring a replacement for her maternity leave. Peter R. reported that there is a very limited amount of Ukrainian bilingual teachers right now. It’s been advertised and the Ukrainian teachers are getting the word out.
* JV Library – The JV library is looking to go under some renovations. JV PSC has written to BUCPS wondering whether we would want to provide any financial support with regards to this. BUCPS needs to consider whether this fits their mandate and is directly related to adding Ukrainian resources to the program. Clayton to email PSC back with regards to this request.
* Jean Vanier PSC Meeting – BUCPS wanted to advise everyone that the next JV PSC Meeting is on Thursday, December 7th at 6:00PM.
* High School Connection - There was the suggestion from Peter R. that BUCPS needs to connect with high school parents and encourage that they attend these meetings, as we really need them for their experience, guidance and understanding in the program. There are a lot of discussion items that directly affect their children and it’s important for them to have a voice. It’s something we need to keep in mind and will need to reach out to any parents we know that may be interested.

Adjournment

* Clayton thanked everyone for attending.
* Next meeting date is January 15, 2018.
* Clayton adjourned the meeting at 9:07pm.
* Meeting minutes recorded by Jennifer Lychak.