**BUCPS Meeting**

**Monday, March 12, 2018**

**Archbishop Jordan High School Library**

**Meeting Minutes**

**In Attendance**

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| Clayton StarkoChristine KopeJordan GulayetsJennifer Lychak | Andrea NykipiloJen StavIrene SombykLesia Pohoreski | Lorne MonaghanShawna Molnar |

**Proceedings**

* Clayton Starko opened the meeting at 7:05pm with a prayer. There was a quick roundtable of introductions.
* Minutes from the previous meeting, held January 15, 2018, were circulated via email prior to our current meeting and hard copies were made available tonight.
	+ **Motion:** Jennifer Lychak moved the meeting minutes be adopted as presented. Seconded by Jordan Gulayets. All in favour. Motion carried.

**Old Business**

* KEEN Creative Marketing Initiative
	+ Logo Update - BUCPS had engaged KEEN last year to help us with a rebranding for the program – materials, website, social media, etc. We gave KEEN free reign over coming up with some new creative concepts and ideas for the new logo. We were not blown away with what they came back with, so after review, the Executive has decided to keep our logo the same. It will be slightly altered with the 4 graphics being centred and the colors enriched. This will help and make it easier to print and embroider moving forward.
	+ Website Preview - The new website will be a place for parents to get more information with regards to how BUCPS supports and helps strengthen the Ukrainian Bilingual program in Sherwood Park. EICS already has their own information on the Sherwood Park Bilingual Program and this would be an extension of that.
		- Clayton has requested help with regards to this project. Potentially a committee of a few people to liaise with KEEN, the Ukrainian Coordinators from each school, and BUCPS Executive. We want the website to be dynamic – allowing pictures and videography to fully represent what the program can offer students and families.
		- Pani Sombyk brought up some feedback from the Open House in that we really need to bring forward the message to families that they do NOT need to be a Ukrainian Speaking household for their children to be successful in the program. She suggested that potentially next year if we could have some video testimonials from kids and families in the program, this would be helpful. These testimonials also could be posted on the BUCPS website.
* Ukrainian Bilingual Program (Grade 12, 30 Level) – Clayton updated that he and Vlodko still need to set up a meeting with regards to this. His focus has been on the successful start of the Pre-Kindergarten Sadochok program and this is his next priority.
* Pre-Kindergarten Update – The name of the program will be Little Orchard Sadochok Pre-Kindergarten. It will run mornings (Monday, Tuesday and Thursdays) from 8:30AM-11:30AM and some Wednesdays. Orientation will be on September 4th and 6th, 2018. EICS has accepted BUCPS offer to purchase a majority of the classroom furniture and resources. These funds received will be fed right back into the Ukrainian program from BUCPS.
* School Websites –Jennifer Lychak advised that all 3 school websites have been reviewed for accuracy and updated. Thank you to admin staff at JV, St. T’s and ABJ for their support in this initiative.
* UBLA Funds Request – Clayton advised that BUCPS has submitted a request. There was a request from UBLA for a Sherwood Park representative to attend their meetings to review and approve funding requests. Amanda Ferdycz has put her name forward, but was unable to attend the first meeting due to short notice. Jennifer also advised that she received an email from Danielle Kowalchyk indicating her interest in being a part of BUCPS and UBLA after she returns from her leave.
* JV I-Pads – Clayton emailed Gordon again today to rekindle the conversation with Lesia and Oksana with regards to this request. He is waiting to hear back.
* 4/8/11 Update – Tammy Gordon reported on behalf of the Committee.
	+ Tammy advised that there is currently 5 people on the committee – herself (chair), Mel Harrison, Deb Hansen, Claudine Perozak and Suvi Warawa. It would be great if there were a few more volunteers to help out. Please contact Tammy at tdgordon@telus.net if you are interested in helping out.
	+ Lori Lewyta provided Tammy with the binder of information on past 4/8/11 celebrations.
	+ Celebration will be held on June 2, 2018. Doors will open at 10:30AM, program starts at 11:00AM.
	+ Tammy has contacted both Father Rendy and Father Slavko and they are both busy that day. She is looking for another priest to do the prayer that day. If anyone knows of someone else or has suggestions, please contact Tammy directly.
	+ Tammy has contacted Sandi Bugera with regards to catering for the event (same caterer that BUCPS uses for their Fall Zabava).
	+ Deb is looking after the chairs and tables, Mel is looking after the prints, and Claudine will be doing the “save the dates”. She has asked teachers for family lists to assist with this.
	+ Tammy advised that some feedback she received from last year is that people were looking for an explanation of what the 4/8/11 celebration is about. They will be sending this with the save the dates. She suggested that perhaps this information can be put on the BUCPS website once it is up and running.
	+ Program should not be as long as last year, as there have been some changes to the format and there is not as many kids.
	+ Jordan advised that the budget is $1500.
	+ Tammy said they are looking into the slideshow, to help make it more meaningful for all involved. Perhaps it will run during dinner or there have been other suggestions as well.
	+ Andrea Nykipilo provided feedback from last year and said that it was way too long. People left (including their family) before the meal was even served due to this. Lesia Pohoreski advised that the celebration used to be way more laid back – it was done in the school gym and people brought fruit and veggie trays, some squares and there was coffee and juice. There was a short program, gifts, slides and then a church aspect. It was only on the 25th anniversary celebration that the larger meal, program and celebration started. Tammy said that she would take this feedback to her committee to discuss and potentially revamp the format of the celebration. Everyone agreed that faith and recognition need to be the forefront reasons and focus of the celebration.

**Administration Reports**

* Jean Vanier – Irene Sombyk reported on behalf of JV staff.
	+ Ukrainian Leadership team did a presentation on Taras Shevchenko at assembly that went very well.
	+ Thank you to BUCPS for covering the costs of pysanka – it is a good activity that the whole school can participate in.
	+ The Grade 1-4’s will be going to St. Nicholas Ukrainian Catholic Church on Thursday, March 22 to attend mass.
	+ Thank you to BUCPS for helping to pay for the St. Nicholas carving that will be made for the school. JV PSC has agreed to split the costs for this project. Kelly Davies has been approached to do this project. Jordan advised that we would put a motion forward later in the meeting under New Business.
* St. Theresa – Lorne Monaghan and Lesia Pohoreski reported on behalf of St. Theresa staff.
	+ Lesia welcomed Lorne and thanked him for attending.
	+ Winter celebrations concert in January was very successful. Thank you to those who attended and to BUCPS $250 contribution towards the cost of the theatre.
	+ St. T’s Open House was held March 1st and it was well attended.
	+ St. Theresa has started their guided reading program, utilizing our resources and levelled readers.
	+ Parent – teacher conferences will be next week on Tuesday and Wednesday.
	+ On behalf of the music program at St. Theresa, an application went to the Ukraine Millenium Foundation and a grant was received for Ukrainian musical instruments. Sopilka, bandura and tsymbaly will be incorporated in the fall in the Ukrainian 5/6 music classes. These instruments will be used to compliment the Alberta Education curricular music outcomes.
	+ Grade 7/8 students attended the matinee performance of Blood of Our Soil. Thank you to BUCPS for the funding of the busses to this powerful theatre presentation. We were fortunate enough to have a talk back with the cast as well as Dima, the war veteran from Ukraine. Students will be writing a reflection on this production.
	+ Pysanky writing has begun and will continue up to the week prior to spring break.
	+ Lorne finished off the report by adding that the Ukrainian program is an exciting and vibrant part of the school. The Open House at St. T’s is a great opportunity for families to become more comfortable in the facility, especially if their children are moving from Grade 4 to 5.
* Archbishop Jordan – An electronic report was submitted by Vlodko Boychuk on behalf of ABJ.
	+ During this 2nd Semester, I am teaching Grade 11 Ukrainian LA class (12 students). It is offered every day, as this is a full credit course. Majority of these students have expressed interest in taking UKR 30 course next year.
	+ I also teach Religion 9 / Ukr Creative Arts 9 courses (every second day). This is a great arrangement for Grade 9 students, as they will have exposure to the Ukrainian language every day of this school year.
	+ Our past and upcoming activities:
		- Our Gr. 9 and Gr. 11 Ukrainian Bilingual students attended the “Blood of Our Soil” Production and will be writing their reflections in Ukrainian not only for their courses, but also to participate in the Reflection Contest organized by AFUES. Thank you to BUCPS for covering transportation expenses and thank you to Alberta Foundation for Ukrainian Education Society (AFUES) for covering tickets ($15 per student).
		- During Christmas break we went caroling with Gr. 9 and Gr. 10 Ukrainian students. Both groups are planning to use these funds for their trips to Ukraine in 2019-2020. As was mentioned earlier, can we store these collected funds “In Trust” with other BUCPS investments? Please discuss it at March 2018 BUCPS Board Meeting.
		- In April-May, 2018, I would like to invite Fr. Jim Nakonechny for a Byzantine-style Iconography Workshop with Gr. 9 and Gr. 11 Ukrainian students. I am hoping BUCPS will cover workshop expenses (approx. $500)
		- Finally, we were approached by ABJ Admin (Principal Brett Cox), who would like to put a Ukrainian theme mural at the Main Common area of ABJ. They have a French mural now, which was created by an Artist and French Immersion students. We could do a similar mural with our Ukrainian bilingual students. Potential Artists in Residence for May-June, 2018: Iryna and Oleksiy Karpenko OR Valetiy Semenko.

**Treasurer’s Report**

* Casino Account Balance - As of March 10th it is $11,161.02.
* Current General Account Balance – Current account balance is $31,483.01. Pretty static from about 2 months ago at our last meeting but there will be some expenses coming out shortly.
	+ **Motion:** Jordan moved that his report be accepted as presented. Seconded by Christine Kope. All in favour. Motion carried.

**Committees**

* Sadochok – Crystal Wujcik submitted an electronic report as she was unable to attend.
	+ Pre-Kindergarten Open House was held on February 28th at JV, alongside the Kindergarten Open House. It was well attended. Marg worked with Brittany to prepare for it. Marg also made a brochure with information I had passed along, about the program.
	+ EICS will run Sadochok 3 mornings a week (Monday, Tuesday, and Thursdays) at a cost of $150/month, plus some Wednesday’s for field trips.
	+ Angela Ewaskiw, from our Sadochok Executive, met with Marg Schimpf (EICS), Gordon Marshall, & Brittany Ward to take an inventory of the classroom, as to what EICS would like to purchase. A list was compiled and we are beginning negotiations on costs. They would like to purchase the majority of furniture and resources in the classroom.
	+ Contacted our insurance company regarding terminating our policy at the end of June.
		- Jordan questioned whether EICS is taking over the insurance as of July 1st to bridge the gap until September. Jennifer advised she would bring it back to the Sadochok Executive to ensure this occurs.
	+ Waiting to hear if Brittany Ward will be added to the sub list for EICS.
	+ Last heard there were 8 children registered for Sadochok for 2018-2019.

**New Business**

* UBLA Sherwood Park Rep Request – Amanda Ferdycz has put her name forward to be the representative for the Sherwood Park program.
* St. Nicholas Carving at Jean Vanier
	+ Motion: Jordan moved that BUCPS provide up to a maximum of $400 to cover the costs of the carving. Seconded by Christine Kope. All in favour. Motion carried.
* Spring Fundraiser – It will be with Wydnowski’s. Tentative dates will be that forms are distributed on either the 17th or the 24th of April and due back May 1st and 2nd. Forms would be due back May 15th or 16th. Clayton and Jordan asked for volunteers, potentially a person to be the focal point for the fundraiser. Jen Stav offered to help and be the focal. Clayton and Jordan to provide Jen with information to get her up to speed. Feedback was provided that next year we could look at doing the fundraiser before Easter, as lots of families would be looking to buy kubassa for their baskets.

Adjournment

* Clayton thanked everyone for attending.
* Next meeting date will be held on May 7, 2018 at St. Theresa School library.
* Clayton adjourned the meeting at 8:25pm.
* Meeting minutes recorded by Jennifer Lychak.