**Jean Vanier Parent School Council Meeting Minutes September 9, 2019**

**Attendees: Krystin Bajer, Johanna Larsen, Leanne Doetzel, Carrie Desjarlais, Holly Zacharko, Gordon Marshall, Shawna Molnar, Carla Kemp.**

Meeting called to order at 6:17pm by Shawna.

Approval of June 3, 2019 minutes, Carrie motioned, Holly seconded – were approved.

**Treasurer’s Report:** A bank statement to August 31, 2019 was provided with a balance of $6,768.34 in the bank. Shawna noted that a few days ago there was a deposit made into the bank account from the Paypal account for last year’s 3rd Hot Lunch cycle for $2,405.71.

Discussed updating format of report provided for future meetings, Carla to look into and update for the next meeting. Also discussed need to prepare a budget for the upcoming year – Carla and Shawna to meet and prepare one for this year.

**Hot Lunch Report:** Tara and Holly organizing Hot Lunch this year. Holly noted that there was a HotLunches.net bill that has not been paid for this year. They have been talking to vendors to determine prices for this year, and will set up menus, prices, etc. online once the online account has been set up. For the Milk Program, Holly is exploring alternative options for vendors this year. In order to make it easier for volunteers and ordering, this year there will be no option to choose specific days for milk – either in Milk program or not, as it was getting difficult for volunteers to determine which child was receiving milk on which days, and it was also confusing for the children. For Hot Lunch, Wok Box is a new vendor that will be added this year. Discussed suggestions for other potential vendors – Edo? ABJ? Other menu items through Culinary Delights? Also discussed having 2 or 3 cycles for Hot Lunch this year, it was suggested perhaps looking into having 2 cycles – 1st running October to February and the 2nd running March to June. Looked into the cost of HotLunches.net in the prior year it cost $315 if it was paid early (June), now cost will be around $400 – Holly going to look into other potential options.

**Administration Report:** Gordon shared that everyone had a great first week back to school – no major issues/incidents to note. Busing today was a bit late compared to last week due to the kindergarteners starting today, but that should resolve itself over the next few days. Questions regarding PAC funding a cultural piece for the students that was discussed last year – nothing specific determined yet.

Shawna mentioned that Mrs. Beliveau had asked if PAC would potentially contribute to the Grade One’s participation in their Zoo School field trip and the cost of bussing. Discussed what amount could be contributed, whether PAC could potentially match funds raised by the classes, etc. It was agreed that PAC would like to contribute funds to the field trip, but tabled amount to be funded, etc. to the next meeting once more information was gathered regarding the cost of bussing, etc.

**BUCPS Report:** no attendees

***Updates:***

**Davidson Orchard Fundraiser:** Next Thursday need help for unloading apples, etc. Around $1,400 was raised from this fundraiser this year which should more than cover the cost of the Grade 4 leadership T-shirts based on their cost last year.

**Library:** Invoice of $789.60 for chairs – will issue a cheque to pay for this. Questions regarding whether there will be a budget this year for new library books? Gordon responded that currently they are holding off determining that until the Provincial Budget is released in October 2019. Discussed PAC potentially donating to library this year to help keep the library current if needed – will wait to see what happens.

**Chapel:** Holly motioned to approve payment for Living Cross Quilt for $159.07 – seconded Carrie, approved.

**Hot Lunch:** Carrie motioned to pay up to $400 for an Online Hot Lunch payment system, seconded by Krystin, approved.

***New Business:***

**Budget for 2019-2020 School Year:** To be prepared by Shawna and Carla for the next meeting.

**Facebook/Instagram Page:** Discussions with Gordon regarding whether this can be done –said he didn’t see a reason why it couldn’t. The idea is that this would be a place to send messages and reminders to parents, a way to ask for volunteers when needed, etc. Shawna to discuss with Simone and Elaine to see how this can be done, etc.

**Family Dance:** Current date conflicts with BUCPS Zabava that is to be held on the same night. Discussed moving the date to October 18th. Gordon to look into the new date to see if the gym is available. Discussed selling pizza by the box instead of the slice to make it easier for volunteers and to keep lineups down. Leanne to look into cost of another DJ, as cost for the DJ used last year was $708.75. Potentially having a $2 entry fee as a fundraiser for the new Playground.

**Playground – Committee and Fundraising:** Leanne offered to be the Chair for the committee but would only be able to start near the end of October. An idea proposed for some minor fundraising was to ask for a $2 for special days each month, organized by the school leadership teams. Further discussed that this could be done every second month, so that the school could still also raise funds for organization, such as L’Arche. Continued discussions regarding fundraising to be brought up at the next meeting.

**Next Meeting set tentatively:** Monday, October 7th at 6pm.

**Meeting Adjourned** at 7:36pm by Shawna